

CHURCH OF CHRIST THE KING  
PASTORAL ADVISORY COMMITTEE  
MINUTES OF MEETING  
APRIL 10, 2012

The meeting was opened with a prayer by Deacon Bill Schofield. Members present were: Donna Bosworth, John Lavalley, James O'Leary, Deacon Bill Schofield, Rita Selby, Suzanne Paquette, Jeanne Carrier, Roland Roy, James McLellan, Joseph Calise, Patricia Rose, and Walter Richardson.

The minutes from the previous meeting were reviewed. Suzanne Paquette made a motion to approve the minutes which motion was seconded by Jeanne Carrier and unanimously approved.

Father Lemlin reported that the Capital Campaign had pledges of \$336,350 as of March 25<sup>th</sup>. From this amount \$20,000 is required for the cost of the campaign and the remainder can be used for projects. The asbestos removal project will cost \$22,000. It will consist of asbestos removal from the existing heating system as well as tile removal from the church hall and the stairway to the choir loft. The gas line installation will cost \$600. An application will be submitted to National Grid for a rebate from installation the boilers. The amount has not yet been established, but should be in the range of \$2000.

Four companies provided bids for the boilers. The bid has been awarded to the NexGen Company at a cost of \$146,500. The engineering cost will be \$11,600. NexGen and the asbestos removal company will be meeting this month to coordinate their work. It is estimated that the asbestos removal will take 30 days and the boiler installation 90 days.

On the topic of non-capital projects, Father Lemlin noted that the panels for the girls and boys restrooms will be installed soon. The material to be used will be a plastic material and should last indefinitely. The funding for the project will come from proceeds from Grandmas Attic. The use of the funds will not impair assistance for those in need. An additional light has been installed on the parish Center to help better illuminate the parking lot. There are now three lights on the building and options will be reviewed about lighting the driveway.

Father Lemlin reported that the May Breakfast will take place on May 6<sup>th</sup>. The profits will be used to pay for a keyboard for the choir as well as the purchase of six to eight new tables.

On the topic of church finances, Father Lemlin noted that the church is financially sound. There is \$131,064 in the Inter-Parish loan fund, \$19,737 in the maintenance account, and \$6,922 in

the outreach account. The church is in the "black" for this past fiscal year and most expenditures are under budget. Weekend collections are down from the previous year by \$1960 but \$397 higher than the projected budget. The maintenance collection is ahead of last year by \$4045 and \$1427 higher than the projected budget. An audit was recently completed by the Diocese and Christ The King Church received a satisfactory rating. There were some suggestions by the audit team which will be implemented. At Father Lemlin's request, the Finance Council agreed to suspend the fuel collection for three years so that efforts can be concentrated on the Capital Campaign and the maintenance collection.

The tri-parish Religious Education effort may be in flux for the upcoming year. Father McNair at Saints John and James and Father Spina at Saint Mary have not yet made known their intentions regarding continuation in the joint effort.

James McLellan reported that the appreciation dinner will be held on June 16<sup>th</sup> and that it will be catered by Mama Rosa's. Rhonda Pennine had confirmed that the caterer can accommodate the event within the proposed budget. The next committee meeting will be on Thursday evening at 6:30 p.m. Father Lemlin provided Jim with a list prepared by Debbie Decesaris of those who participate in church activities. Invitations will consist of a letter with a request of an rsvp to the church office.

On the topic of new business Jim McLellan inquired about the tri-parish Religious Education. Father Lemlin noted that there is no firm information at this time, just rumors and that we will have to see what happens. Suzanne Paquette inquired about the Diocese audit. Father Lemlin responded that the suggestions were minor and involved changes to categories and copying the identification on the temporary proof bags. Joseph Calise inquired if NexGen was the lowest bidder. Father Lemlin noted the bid was the lowest and that the other bids were \$175,000, \$215,000 and \$243,000.

The next meeting date was set for May 15, 2012 at 6:30 p.m.

There being no further business Jeanne Carrier made a motion to adjourn which was seconded by James O'Leary and unanimously approved.