

CHURCH OF CHRIST THE KING  
PASTORAL ADVISORY BOARD  
MINUTES OF MEETING  
SEPTEMBER 13, 2011

The meeting was opened with a prayer by Deacon Schofield. Members present were: Patricia Rose, Suzanne Paquette, James O'Leary, Deacon Bill Schofield, Jeanne Carrier, James McLellan, and Walter Richardson.

Father Lemlin inquired if there were any questions or revisions regarding the minutes of the May 31, 2011 meeting. There being none, James O'Leary made a motion to approve the minutes which was seconded by Patricia Rose and unanimously approved.

Father Lemlin announced that the following parishioners would be joining the committee: Jeanne Carrier, Rhonda Pennine, Linda Blamires, Donna Bosworth, and James McLellan.

Father Lemlin advised the board that the Finance Council had met on August 31<sup>st</sup> to review the financial statement for the fiscal year of 2010-2011. The report was reviewed and accepted by the Finance Council as well as the two auditors. The parish finances are sound and the report will be distributed to members of the parish during the first week of October. The Finance Council also reviewed and approved of the projects that will be part of the \$400,000 capital campaign. Father Lemlin outlined each of the proposed projects which were set forth in a summary of a meeting that Father Lemlin had with Max Girouard on August 31<sup>st</sup>. The projects include replacing the roof at the Parish Center; replacing the boiler in the church; upgrading the fire alarm system; replacing windows in the school building; removing and replacing the floor in the church hall; and installing air conditioning in the church. Letters had been sent to 6-8 companies requesting proposals to assist with the capital campaign. According to Father Lemlin this type of work is done at a flat rate. The engineering fees would be 8% of the project cost. The capital campaign would begin in October with pledges over a 2-3 year period. Other future projects would involve replacing the roof at the rectory and restaining the shingles. Money is being set aside for those projects.

Father Lemlin advised the board that three people had been interviewed for the position of organist and that Regina McAdam was chosen for the position. Regina is a parishioner and is also a music teacher at the North Smithfield high school. Her goal is to blend the present choir members with others who would like to sing in the choir and/ or play musical instruments.

Bazaar plans are underway and the raffle tickets have been sent out to parishioners. Each area has an overseer. The bazaar will be held on November 19<sup>th</sup> and 20<sup>th</sup>. Father Lemlin noted that the bazaar is a way to bring people together as well as raising money for the parish. Last year the bazaar netted \$18,000.00.

On the topic of religious education, Father Lemlin noted that an adult was needed to assist with high school students and also with junior high school students. Also the Diocese is sponsoring a program regarding stewardship. Those interested in learning more about the program were encouraged to e-mail or call Father Lemlin.

Father Lemlin noted that maintenance projects had recently been completed. The projects include drain spouts; gutter guards; and the installation of a dehumidifier in the hall. Other projects underway include repointing the chimney on the school building; repairing the overhangs; replacing the stalls in the restrooms in the school building; and repointing the stairs in the rectory. Also locks were installed on the parish center porch which will increase security and create some extra storage space.

Grandmas Attic is doing well. Seventy five per cent of the income after expenses goes to outreach. The remainder is used for ongoing building maintenance.

The next meeting was scheduled for October 11, 2011 at 6:30 p.m.

There being no further business, James O'Leary made a motion to adjourn which was seconded by Suzanne Paquette and unanimously approved.