

**CHURCH OF CHRIST THE KING
PASTORAL ADVISORY COMMITTEE
MINUTES OF MEETING
APRIL 30, 2013**

The meeting was opened with a prayer by Deacon Schofield. Members present were Rita Selby, James O'Leary, Suzanne Paquette, Roland Roy, Joseph Calise, Patricia Rose, Donna Bosworth, Deacon Bill Schofield, James McLellan, and Walter Richardson.

The minutes of the previous meeting were reviewed. Father Lemlin inquired if there were any questions or revisions. There being none, Rita Selby made a motion to approve the minutes which was seconded by Patricia Rose and unanimously approved.

Father Lemlin asked for reports from committee members from the various ministries in which they participate. The reports are as follows:

1) BAZAAR

Donna Bosworth reported that a donation letter has been prepared and is ready to be sent out to solicit the donation of items for the bazaar. Jim McLellan noted that he had just attended a bazaar committee meeting. The committee is well organized and will be trying to increase revenue from the bazaar.

2) CHOIR

Roland Roy reported that the choir was practicing for First Communion and Pentecost. The choir will then be done for the summer. The choir is looking for feedback from the congregation as to how they sound.

3) LECTORS

Walter Richardson did not have any new information from his report last month. He did include in the minutes of the March 19th meeting the addresses for two helpful web sites for lector preparation and biblical pronunciation. Also Father Lemlin noted that there are some new lectors and hopefully more parishioners will sign up to serve as lectors.

4) GRANDMA'S ATTIC

Rita Selby reported that a donor brought in a truck load of donations and that there is more to come. Charles Nault who manages the mission in Arctic has been contacted to take some of the clothing items at grandma's attic which helps free up storage space. Sue Paquette reported that since the previous meeting grandma's attic had received revenue of \$2256.27.

5) EUCHARISTIC MINISTERS

Pat Rose thanked Father Lemlin for sending out instructions to the Eucharistic Ministers as to where to stand and when to approach the sanctuary. She noted that the instructions should prove helpful in having more uniformity at all of the weekend Masses.

6) MUSIC

Donna Bosworth reported that they were done with the 6 p.m. Mass for the summer and will be only at the 4 p.m. Mass. As with the choir they are looking for feedback from parishioners.

7) MAY BREAKFAST

Donna Bosworth reported that Doris Legault has everything under control. She further noted that a number of needed items are being donated. Father Lemlin noted that Doris has met with the cooks and that they will also be setting up a grill outside of the church. Also the Boy Scouts will be helping with the set up and at the door.

8) SCOUTS

Jim McLellan reported that the Boy Scouts will be holding a car wash at the church on May 4th from 10 to 2. He also noted that scout Sunday went well with a good turnout.

9) BAPTISM

Deacon Bill Schofield did not have a report as there are no Baptisms scheduled at this time.

10) BLOOD DRIVE

Jim O'Leary reported that the blood drive will take place on May 29th. Signs will be posted in the usual places and the committee will try to have notices placed in church bulletins at some of our neighboring parishes. Father Lemlin noted that donors now have to present identification.

11) FAITH FORMATION

Father Lemlin noted that religious education had ended on Sunday and will resume in September. First Communion is scheduled for May 5th at the 10 a.m. Mass. The bible study group will meet until May 20th and then will take a break for the summer. Father Lemlin commended Gina Vessella and Sue Vargas for the work that they have done this year.

12) MAINTENANCE

Roland Roy reported that Steve had done some painting in the men's and women's rooms downstairs. Also flowers have been planted outside of the church and mulch is being spread. Father Lemlin reported that NexGen will be at the church during the week of May 19th to take care of some leaks in the heating system and to perform routine maintenance. Once the leaks are repaired the floor can be attended to.

13) CAPTIAL CAMPAIGN

Jim O'Leary reported that as of April 9th the sum of \$340,420 had been pledged. So far the sum of \$196,507 has been collected. For the most part pledges are being paid on schedule. The "paver bricks" have been installed in the walkway at the front of the church. A few bricks are blank for those who have not yet provided information or for parishioners who may decide to make a pledge of \$1620.

14) 25 WEEK CLUB

Father Lemlin reported that tickets for the 25 Week Club are being printed and will be mailed out in June. The first drawing will be during the first week of July and the drawing will end on Christmas Eve.

15) FINANCE

Roland Roy reported that the Finance Committee will meet on May 20th for the annual budget meeting. Father Lemlin noted that the committee will review various aspects of the budget. Father Lemlin reported that the Diocese adjusted the assessment due to inclement weather in February. The assessment reduction is about \$700. The entire method of assessment will be changed for the fiscal year 2014/2015. It will be based on income and a certain number of deductions will be eliminated. As a result the percentage will be lowered. Father Lemlin will provide more information as time progresses.

16) OTHER BUSINESS

Father Lemlin reported that 14 persons from Christ the King Parish were confirmed on April 23rd at the Cathedral along with persons from four other Parishes. There will be about 8-9 persons being confirmed next year. Father Lemlin noted that we will evaluate the situation and see what we will do next year.

Roland Roy inquired about the windows at the school building. Father Lemlin noted that the best time to commence the project is when children are in school. As such the project will probably take place in the fall.

Father Lemlin noted that new signs had been installed for the Parish office and Grandma's Attic. A new changing table is needed for the woman's room. The flowers from Easter are being planted outside of the church. We have reached 59% of the goal for the Catholic Charity appeal. We are reaching \$200,000 from the Capital Campaign. The Inter-Parish Loan fund is being repaid and there is about \$25,000 in the Capital Campaign Savings Account. This should allow work to begin this summer on the kitchen. The interior of the church is continued to be painted and some spot painting is required at the rectory. Other projects include front door hardware replacement and repairs on the stained glass window.

The next meeting will take place on June 4, 2013 at 6:30 p.m.

There being no further business Roland Roy made a motion to adjourn which was seconded by James O'Leary and unanimously approved.