

# Christ the King Church

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April 15, 2014

*Present at Meeting:* Rita Selby, Anna Conca, Anna Skorski, Sue Paquette, Terry Benton, Janice Rousselle, Pauline Cote, Fr. Tim

*Absent:* Irene Slezak, Sue Lawrence

Anna Skorski led the group in prayer.

**A financial overview** was made available to each present at the meeting.

- People served (07.01.13 – 04.14.14): 824 ( since began counting 12.12.11): 7,395
- \$6,289.43 (Out Reach Checking)\*
- \*Includes monies collected from Poor Box
- Gross income/store receipts thru 04.14.14: \$15,801.74
- Net income thru 04.14.13: \$3,678
- Expenses: \$4,011.73<sup>^</sup>
  - o <sup>^</sup>GA paid \$1,578 toward Fire Alarm upgrade & \$383.47 to replace the bathroom floors.
- Donated to Parish (25%) \$3,668.72
- Food certificates/cards: \$4,750
- Other: \$5,271.42
- Total payout: \$10,021.42\*
- \*Does not include items given freely.

**General Comment:** GA will need to be closed for the first two weeks of July in order for the floor to be replaced. Parishioners (and others) are being solicited to help move the merchandise from the store to the church hall (and back). Should more time (or less) be needed to complete the project, an adjustment can be made. It would be helpful if all of the glassware – during the month of June – was wrapped & boxed. (This would also apply to other items that don't sell quickly.)

The store looks in good shape. One reminder and to clarify: all doors need to be free of obstacles (of any kind) at all times. There is no exception to this rule. Items that are brought into the store (during a shift) can be placed into the closet, and then removed (one at a time) for inspection and sorting.

A question was raised: Is there a reason that the first shift works four hours and the second shift works 2-3 hours?

The revised manual was discussed.

## Items discussed:

- **It was suggested and agreed** that GA (in anticipation of the new floor being installed) would have a store-wide sale for the month of May. All items would be '2 for 1'. Janice asked that notices be sent out announcing the sale. Then,

during the month of June, items that do not sell quickly will be boxed (and moved to the church hall).

- **It was agreed that a newsletter** would be created to inform all workers of what will be happening during the next three months.
- **Measurements will be** taken during the next meeting (June 10<sup>th</sup>) to see the amount of space that will be needed to accommodate racks to hang clothing verses the tables that are now being used.
- **It was agreed that when a price tag is removed** from an item that the Shift Supervisor needs to make a judgment to: re-evaluate the item and set a price later or set a price immediately.
- **Janice asked that the door & columns** be re-painted the same colors as the church doors (green).
- **GA will be closed** on Holy Saturday (April 19, 2014).
- **It was agreed** that the Wednesday shifts will be three (3) hours each instead of four (4) and two (2). The shifts on Monday and Saturday will remain the same.
- **Anna Conca introduced** an updated form to record the cash/checks received during a shift. It was agreed that normally nothing larger than a \$20 bill or check be accepted. After a further discussion, the Shift Supervisor, if they trust the source, can accept a check that is greater than \$20.
- **If a denomination greater than \$20** is being 'cashed' (for lower denominations), a note must be placed in the bag indicating that the transaction has taken place.
- **It was agreed** that the tapestry (brought to Estate Sales) which has not been sold, will be 'let go'. Terry estimated that the sale of metal has raised close to \$100 (over several months).
- **It was agreed** that the revised manual be put into booklet form and distributed.
- **A volunteer (or volunteers)** will be sought for the 1<sup>st</sup>, 3<sup>rd</sup>, & 5<sup>th</sup> Mondays of the month for the 12:00-4:00 shift.

**There being** no further items to discuss, the meeting adjourned. The next meeting is scheduled for Tuesday, June 3, 2014, at 3:15pm. The group will initially meet in the PC and then move to GA.